

## FRIENDS OF MARSHALL SQUARE PARK

Minutes of Meeting on November 10, 2016

The meeting was called to order by Jeff Beitel at 7:07 p.m. In attendance were Jim Salvas, Betsy Woodrow, Holly Brown, Phil LaRue and Veronica Balassone.

--Minutes of the last meeting were approved as amended regarding the discussion about Wild Apricot at Lane Randall's request.

--Jeff Beitel gave the Treasurer's Report in Linda Scott's absence. He noted that total assets at this point in 2016 were significantly lower than as this time in 2015 -- \$28,591 versus \$80,706 -- due to the payment of fountain restoration costs. Accounts receivable total \$11,930 and include funds raised at the Fall Party for art works sold. Checks need to be re-written to Friends of West Chester Parks and Recreation in order to be tax-deductible to the purchasers. In addition to the Balance Sheet and Receipts and Disbursements statements, Linda had provided a General Ledger of Expenses for 2016.

--The Humphrey Marshall exhibit at the Chester County Historical Society is now open for viewing until December 2017. Malcolm Johnstone would like to see FMSP attend as a cohesive group in support of the exhibit. Jeff suggested that the Events Committee consider this for the future.

--Luminaria in the Park is scheduled for setup on December 2<sup>nd</sup> and once again volunteers will be needed to assist the Boy Scouts in the endeavour. Setup begins at 3:00. Holly, Betsy and Ronnie will place pine roping and bows on the fountain fence as well.

--It is important for FMSP to focus on projects needing funding in the Borough budget for 2017. The public sidewalk repair has finally been recognized as a priority due to a citation issued by Mike Perrone at Bill Scott's request for inspection of the sidewalk on Biddle and No. Matlack Streets. In addition, the roof repair and painting of the restroom has been requested by FMSP.

--No further progress has been made on the Summer Concert Series for 2017. Michael Civita has agreed to stay involved. Someone needs to be encouraged to replace Steve Gallo on the committee as he can no longer participate.

--Betsy Woodrow reported on the Events Committee. Houses have been secured for each stage of the Progressive Dinner scheduled for Saturday, February 4<sup>th</sup>. There are two locations for appetizers, three for dinners, and one for desserts. Participation is capped at 100. Lee Miller is working with Lane about timing of email blasts and invitation/ticketing emails.

--Phil LaRue reported on the Membership Committee. The General Membership meeting is planned for December 6<sup>th</sup>, 6:00 to 8:00 p.m. at the Side Bar. Carolyn Committa has agreed to address the group.

--Jeff reported on the Fountain Restoration Committee. The netting has been removed and the new cover is in place for the winter. The fountain has now been listed by the Borough as a specific improvement asset and will be covered by the Borough's insurance policy.

--Jeff also reported on the Playground Improvement Committee. Installation of the new playground equipment has been delayed due to late changes to the physical equipment resulting in a repeat of the approval process.

--Jim Salvas confirmed that FMSP will advertise in the Borough's Winter Activities Guide. The piece will encourage readers to join FMSP and donate what they can to the last phase of the fountain restoration project.

--The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Veronica Balassone, Recording Secretary